

# SEABEE DAY 2012

## VENDOR APPLICATION

May 5, 2012

**ENTERTAINMENT • ARTS & CRAFT VENDORS • SPORTS • MILITARY DISPLAYS • CAR SHOW**

[www.seabee.org](http://www.seabee.org)

The festival will be a daylong (9 a.m. to 4 p.m.) event taking place on board the Naval Construction Battalion Center Gulfport May 5, 2012. If your organization is interested in participating in SEABEE DAY by selling food, crafts or please complete the application below. Send payment with check payable to MWR fund, include on your check your driver's license number and state, phone number, command and/or rank if applicable; and self addressed stamped envelope to: Morale, Welfare, and Recreation, NCBC Gulfport, 5301 Bainbridge Ave Box 31, Gulfport, MS 39501. Attn: SEABEE DAY 2012.

\*BOOTH = we provide a 10'x10' booth space, you provide the rest.

<i>Please Check One:</i>	<b>BOOTH*</b>	<b>Number of Booths</b>	<b>What is being offered/sold (please be specific)</b>	<b>Annotate electric/water requirement, if any. None, 110 or 220</b>
NCBC Group (FSG, etc.)	<input type="checkbox"/>			
Non-Profit Group	<input type="checkbox"/> (\$25)			
Vendor	<input type="checkbox"/> (\$50)			
Food Vendor	<input type="checkbox"/> (\$75)			
Food Vendor Trailer	<input type="checkbox"/> (\$100)			

Organization:		
Name and last 4 of SSN for person(s) working booth:		
Contact Person:		
Phone (day):	Phone (evening):	
Mailing Address (street):		
City:	State:	Zip:

**ADDITIONAL INFORMATION:** You will be required to keep up with your own sales tax. You will receive a special envelope that will be collected from each booth before the close of Seabee Day. We are required to do this by the Mississippi State Tax Commission. This event will take place rain or shine. No refunds will be given.

**BOOTH AND SPACE ASSIGNMENTS:** Will not be reserved until payment is received. Booth locations will be available Saturday, May 5 beginning at 7 a.m. at the information booth. Vendor assignments and passes with instructions will be mailed to you in your self-addressed stamped envelope at least one week prior to the event. Reservations for booth vendors will be taken until noon April 27. Vendors selling food must sign a mandatory waiver for food handling which will be available to you upon check in. **Booth coordinator is Larisa Keeffe, Her number is 228-323-6105. Her email is [larisa.keeffe@navy.mil](mailto:larisa.keeffe@navy.mil)**

**NOTE:** NCBC Gulfport has heightened security measures in place. All vehicles and personnel entering the base are subject to search. Prohibited items include but are not limited to coolers, backpacks, skateboards, bicycles, glass containers, pets, alcohol and weapons. The cooperation and patience of guests is greatly appreciated. **MWR HAS EXCLUSIVE RIGHTS TO VEND ANY AND ALL ALCOHOLIC BEVERAGES.**

**PLEASE READ AND SIGN:**

I hereby agree to pay the required fee for the booth space requested. My space or booth will not be reserved until payment is received. *If check is returned unpaid, I authorize an electronic debit of my account for the check amount and all (applicable) service fees, taxes and related expenses as permitted by law.*

The Seabee Day Committee grants the vendor the right to use a 10 x 10 foot space as indicated on this contact with the necessary rights of ingress and egress. Vendor may bring vehicles into the event area for the purpose of unloading and loading prior to event starting and after event is over. Vendors shall at their own cost, protect, maintain and keep in order the booth space. All that is provided is the space you have paid for. **Vendors are required to provide own tents/tables/chairs.** Vendor shall leave spaces in the same condition it was found at the time of entry. Guests found in violation of base regulations and state or federal law will be subject to removal from the base and prosecution. Vendors shall be liable for any damage done to space as a result of their use and shall make repair or monetary compensation as directed by the MWR Department. Use of booth space shall be limited to the purposes specified on the application.

Vendors shall indemnify and hold harmless the Government, its officers, agents, servants and employees from all liability under the Federal Tort Claims Act (62 Stat 869.982, 28 USC Sec 2671, 2680) or otherwise, for death or injury to all persons, or loss or damage to the property of all persons resulting from the use of the premises by the vendor.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Vendor Email Address: \_\_\_\_\_ and/or

Website: \_\_\_\_\_